

Health and Safety at Work Act 1974
Health and Safety Policy of

Controlled Repair (Instruments) Ltd.,

Dock Tavern Lane,
Gorleston,
Great Yarmouth,
Norfolk.
NR31 6PY

The policy of the Managing Director of **Controlled Repair (Instruments) Ltd.**, is to achieve and maintain the highest standard of Health and Safety for the employees, and to conduct the companies activities with appropriate safeguards against exposing clients, contractors subcontractors, visitors and the general public to risks to their Health and Safety.

The Managing Director of **Controlled Repair (Instruments) Ltd.**, has overall responsibility for the implementations and enforcement of this policy and supporting Health and Safety procedures.

It is the policy of **Controlled Repair (Instruments) Ltd.**, to comply with the terms of the Health and Safety at Work Act 1974 and to provide and maintain a healthy and safe working environment. Employees will be provided with such equipment, information and supervision as is necessary to implement the policy and achieve the stated objective.

Controlled Repair (Instruments) Ltd., recognise and accept their duty to protect the Health and Safety of all clients and visitors to the company, including contractors and temporary workers as well as any members of the public who might be affected by their operations.

While the management of **Controlled Repair (Instruments) Ltd.**, will do all that is within their power to ensure the Health and Safety of the employees, it is recognised that Health and Safety at work is the responsibility of each and every individual associated with the company. It is the duty of each employee to take reasonable care of their own and other people's welfare and to report any situation which might pose a threat to the well being of themselves and any other person.

The management of **Controlled Repair (Instruments) Ltd.**, will provide employees with the training necessary to carry out their tasks safely.

The company will use a Safety Management System which identifies activities we undertake and monitor performance with regard to, the use of equipment, working practices, safety attitudes, incident and accident reports. This will be reviewed with our safety consultants monthly and any actions required implemented.

The Health and Safety policy of **Controlled Repair (Instruments) Ltd.**, will be reviewed on an annual basis and revised, particularly when a change in operations occurs or when there is an amendment in the law.

The Company

We will do all we can, as far as reasonably practicable, to prevent accidents and ill health and to protect the health and safety at work of our employees by providing:-

- A safe system of work.
- Safe plant and equipment.
- Safe means of handling, transporting etc. articles and substances.
- Adequate training, instruction, information and supervision.
- A safe place of work with safe access and egress.
- Adequate welfare facilities.
- Safe and healthy working conditions taking into account any statutory requirements.
- Adequate first aid equipment and trained personnel as required.
- Training and instruction to enable employees to perform their work safely and efficiently.
- Making available all necessary safety devices, protective equipment and clothing and supervise its use.
- A monitoring system to manage health and safety.


The Employees

Have duties to co-operate in the operation of this by:-

- Working safely and efficiently and acting in a safety conscious manner.
- Using where applicable the protective devices, equipment and clothing provided, and by meeting statutory obligations.
- Adhering to company procedures jointly agreed on their behalf for the security of a safe workplace.
- Reporting as soon as possible all accidents with the object to introducing measures of preventing a recurrence of the same.
- Taking actions to avoid accidents incurred by third party actions.
- Informing **Controlled Repair (Instruments) Ltd** of all hazardous substances present, processes undertaken or situations that may arise.
- Ensuring that all communal areas are free from obstruction and/or waste materials.
- Reporting to their supervisor any areas or actions which they believe may prove to be a future health and safety hazard.

All employees are required to adhere to this Policy.

This Policy is due for revision on 30th January, 2017



Managing Director
Controlled Repair (Instruments) Ltd.,

18th January, 2016