

## Integrated Management System Policy (SHEQ Policy)



Actavo is committed to managing Safety including Road Safety, Health, Environment, Quality and Energy matters as an integral part of its business activities. Actavo's policy is to excel in all aspects of Safety, Health, Environment, Quality, Fleet, Energy and Sustainability management across the business. This includes our management of employees and subcontractors, supply chain partners as well as our interaction with customers and the general public who come in contact with our business. In order to achieve this, Actavo will:

- Develop and maintain a positive culture of Safety, Health, Environmental, Quality, Energy and Sustainability issues within the business based on a culture oriented on these aspects of our business both within the company and with external organisations, including customers' and suppliers', through communication, partnership and learning activities. These are reinforced through our Golden Rules and Values.
- Ensure compliance with legislative requirements, standards and codes of practice through the implementation of ISO 45001, ISO 14001, ISO 9001, ISO 50001, ISO 27001.
- Implement and maintain appropriate systems and procedures to prevent activities or actions that pose
  a threat to human health and safety, damage to the natural environment including energy wastage or
  have a negative impact on the quality of goods and services provided to our customers.
- Implement and maintain appropriate systems and procedures to ensure that we operate in a sustainable manner, guided by the UN sustainable development principals as a leading element of our Corporate Social Responsibility programme.
- Ensure that systems for identifying, assessing, eliminating and controlling risks to which employees, other persons, the environment and the business may be exposed are established, implemented and adhered to.
- Strive to ensure that our fleet is managed and operated in a safe and efficient manner.
- Review customers' requirements and contract specifications in order to deliver a service that meets and exceeds the customers' needs and expectations.
- Evaluate and select suppliers of goods and services based on their ability to assist us in achieving our objectives set out in this SHEQ policy.
- Strive to ensure that our operations minimise energy usage, waste and prevent emissions or pollution that may cause harm to persons or the environment by promoting a culture of 'Reuse, Reduce, Recycle' and through the identification and sourcing of alternative materials and processes.
- Strive to ensure that our energy requirements are monitored and managed to ensure minimum impact to the environment.
- Provide materials, plant and equipment to ensure compliance with our SHEQ Policy and procedures.
- Pursue the continuous development and improvement of our Integrated Management System through constant performance evaluation based around the setting of SMART objectives, which are measured through reactive and pro-active monitoring.
- Through consultation and participation, we will engage with our staff and contractors in developing suitable and appropriate SHEQ policies, procedures and engagement programmes.
- Foster an ethos of transparency and dialogue with our customers, employees, sub-contractors, general public and all interested parties by the implementation of our Integrated Management System.
- Implement appropriate policies and procedures to ensure that all employees and sub-contractors are competent to undertake their respective roles and receive appropriate training, including refresher training.

Brian Kelly

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Uncontrolled if Copied			Page 1 of 1